

CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES

January 25, 2024 (original meeting date of the 18th canceled due to weather)

The regular meeting of the Clatskanie Park & Recreation District was called to order by Andrew Mustola, Board Chair, at 6:01pm, on Thursday, January 25, 2024, at the Clatskanie Library, 11 Lillich St, Clatskanie, OR.

Roll Call of Board Members: Andrew Mustola, Roger Jolma, Casey Twining, Glenn Raschke and Brian Guinther

Board member(s) absent:

Virtual Attendees: None

Interim Pool manager – **Present**

Cyndi Warren, District Bookkeeper & Operations Manager – **Present**

Park Maintenance Foreman, Bill Ulin - **Present**

VISITORS

Karen Marx – Pickle Ball/Sport Court Grant Update

The grant will fund 80%, with 20% coming from community support.

The City of Clatskanie has committed \$20,000 at this time.

A copy of the public survey has been provided to the board (and the City), as well as a copy of the power point presentation from the City Council meeting.

The park board will support what the City of Clatskanie requires with regards to this project.

EXECUTIVE SESSION – ORS 192.660(2)(a) to consider employment of a public officer, employee, staff member or individual agent.

None

BOARD BUSINESS:

SDAO Annual Conference is in Seaside this year (2024) and the dates are February 8-11.

Directors Raschke and Twining are planning to attend.

Director Mustola made a motion to approve the 22/23 annual review and Director Guinther seconded; all in favor.

Director Raschke updated the board on switching to a .gov email domain and setting up emails for each board member; he is working with Streamline (the District's website company). The suggested .gov domain switch is on hold until January or February of 2024.

Director Jolma made a motion to elect Director Raschke Senior Technology Manager and Director Guinther seconded; all in favor.

Cyndi is working with the attorney(s) for the district on the IGA's for the memorials and the landscape of the Library's property. We hope to have a draft for review at the February meeting.

REGULAR BUSINESS:

Director Mustola made a motion to approve November's meeting minutes as presented and Director Guinther seconded; all in favor.

Director Raschke made a motion and Director Guinther seconded that the bills be paid; all in favor.

REPORTS/OLD BUSINESS:

• **Pool – Cyndi**

General Pool Operations & Recreation Report

- Session's should be starting on the men's locker room next week.
- Cyndi has met with a possible pool manager; more to come in the next two months.
- Bill and Cyndi met with Harry's Locksmith to get a quote on updating and/or replacing all of the keys in the District. The idea will be to have one master and only a handful of keys to all structures.
- There will be two Movie in the Park dates; Saturday, June 29th (the car show) – The Lego Movie and Friday, August 9th (the Clatskanie Festival) – The Iron Giant.

• **Park – Cyndi**

Park Operations

The mower was sent in for repairs, however the costs for repairs (approximately \$2,200) are more than the mower is worth. Bill provided a quote from Clatsop County Lawn on a new mower, however after some discussion, it was decided that Cyndi would get an updated quote for a larger mower and deck (X390 and 48 in deck) and the paperwork to finance.

The safety issues identified by SDIS are being addressed as time and weather allow.

The green merry go around has been taken out of service; it will need to be determined if it can be repaired or will need to be replaced. ***This has been repaired.***

The large wood play structure is going to have to be replaced; the wood is rotten and split and metal slides are a safety concern in hot weather. ***Cyndi is working on this project; funding for replacement.***

It was mentioned that the play structure at Cope Park will also need to replace the metal slides with plastic and the landing needs to be resurfaced.

The swings in the Kiwanis Kiddie park all need to have their attachments repaired or replaced. You should not be able to fit a dime between the closure. ***Bill (and Eric before he left) fixed this issue.***

The district manager will be working with the Kiwanis for possible funding on a replacement structure in the Kiwanis Kiddie Park.

Cyndi has been in contact with the Kiwanis and Kynsi Construction regarding this project. Nothing concrete has been decided.

Monthly Safety Inspections

Bill stated that it appears from looking at Eric's previous reports this has not been done for several months. Bill stated that he will get this taken care of as soon as possible.

Director Raschke suggested, if Bill was agreeable, to having Alex Salazar provide assistance on inspecting the playground equipment. That was his profession before he retired and moved to Clatskanie.

The maintenance of the tennis courts needs to be a priority; keeping the cracks cleaned up and keeping the surface free of moss and algae to prevent slip hazards.

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

DISTRICT MANAGER'S REPORT:

An updated Pool Manager job description was presented to the board for approval. It was approved with a minor change.

BOARD REPORTS:

Director Jolma – Is there a plan for the concrete pad behind the baseball field? Nothing at this time.

Director Raschke – No comment

Director Mustola – No comment

Director Guinther – No comment

Director Twining – Table the public survey conservation to another meeting.

The meeting was adjourned at 7:14pm.

The next regularly scheduled meeting will be held on Thursday, February 15, 2024.

Approved By: _____ Date: _____

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'