

**CLATSKANIE PARK & RECREATION DISTRICT
AGENDA
REGULAR MEETING**

Date: Thursday, November 16, 2023

Time: **6:00pm**

For virtual attendance, please go to our website: <https://www.clatskanieparksandrecreation.com/contact-us>
and request invite information.

Place: Clatskanie Library, 11 Lillich St, Clatskanie, OR

BOARD BUSINESS:

1. Roll call of Directors
2. Approval of Regular Meeting Minutes – October
3. Approve Payment of Bills & Financial Statements

Public Comment (Limited to 3-5 minutes per person):

Visitors:

None Scheduled

4. Old Business

- A. Board & Administrative Business
 - a. **SDAO Annual Conference – February 8-11, Seaside OR**
 - b. **Review updated Board Manual for approval at the November meeting.**
 - c. **Update Bank Signature Cards**
 - d. **Casey to sign her Oath of Office**
 - e. **Switching to a .gov domain?**
 - f. **Emails for board members?**
- B. Park & City of Clatskanie –
 - Cope Park**
 1. **War Memorial Project (VFW) – Nothing new to report at this time.**
 2. **Raymond Carver Memorial Statue – Nothing new to report at this time.**
 - Park Maintenance**
 1. **Septic tank junction box addition – public restrooms – Project Update**
 2. **Update Monthly Safety & Maintenance Inspections**
 - Miscellaneous Park Maintenance Business**
 1. **Cope Park Playground Safety Repairs - Update**
 - 2.
- C. Pool & Recreation – **Update – Cyndi**
 - a. **Men’s Locker Room Plumbing Update – Update**
 - b.

5. New Business

- a. **District & Pool Manager Job Description**

1 (continued on next page)

6. **District Manager's Report**

1. Frisbee Golf & Sport Court cover – Nothing new to report at this time.
2. Discuss job description

7. **Board Reports**

8. **Executive Session** pursuant to:

ORS 192-660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

9. **Items Not on the Agenda; open to the public, board and staff**

10. **Agenda Suggestions for Future Meetings from Board and Staff**

11. **Good of the Order – Adjournment**