

House Bill 3124 & 3115 (Homeless Camping in Park(s))

The district has had one situation where an RV stayed in the park, prompting the park staff to need to some guidance on how to handle these situations moving forward. Cyndi contacted the City, as this guidance should really come from them. As of tonight’s meeting, the District has received no response from the City.

Monthly Safety Inspections

The Board requested that Eric (and Charity when the pool is in operation) keep a binder of the required monthly safety inspections being completed during a safety committee meeting and the binder be available to the board for review at the monthly board meetings. *If a safety issue is determined, it must be placed on the inspection form and then once the safety has been corrected, that must also be logged on the inspection form.*

To be left in the minutes as a reminder.

Digital Support Services Requests

Website Update – Glenn is absent tonight.
Facebook – Cyndi and Della will continue with this at this time.

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

Staff Appreciation BBQ

Cancelled to due COVID exposure and quarantines.

DISTRICT MANAGER’S REPORT:

Job Description – Park & Pool Operations Manager

A draft is ready for the board to discuss. This is to be tabled until August or September.

Mission Statement

Current:

To plan, develop and maintain recreational facilities, as well as support programs for the benefit or our community. Updated in November 2014

Is it time to update?

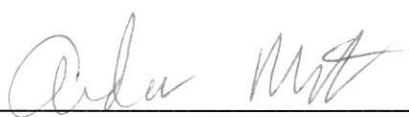

No discussion at this time; tabled for a later date.

BOARD REPORTS:

None.

Meeting adjourned at 6:47pm

The next regularly scheduled meeting will be held on Thursday, September 16, 2021.

Approved By:  Date: 

District Mission Statement

‘To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.’

Blue swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows and all attachment points checked.

Nothing new to report currently on these projects.

Minor Issues – Cope Park

At some point all current exercise pad surfaces will need to be removed and bark chips added.

Remove fallen trees in Cope Park this fall.

Nothing new to report on these projects currently.

Minor Issues – Main Park

Orange half circle ('swings') need to be checked regularly to be sure they are tight and non-slip paint needs be added.

Nothing new to report on these projects currently.

The pre-osha walkthrough in the park with SDIS noted a few new issues to be dealt with; the trees along the road by the Kiwanis Kiddie Park need to be assessed for how healthy they are and possibly removed. Board agreed with this assessment.

All trees in the park need to have all dead branches removed before the stormy weather comes and creates possible hazards to the public using the park.

Eric will contact Ramin Shulda with Clearview Tree Service to see about getting quotes for this project.

The tennis courts need to be maintained better by keeping the weeds cleaned out of the cracks.

There were some loose tubes in the skate park (a member of the public pointed it out during our walkthrough); those will need to be secured as soon as possible.

Mandatory Reporting

Cyndi has completed the training and received a certificate.

SafePersonnel Training has been contacted and Cyndi is working on setting up a training program for the park staff and the pool staff when they have been hired. ***Nothing new to report on this project as of tonight's meeting.***

Softball Scoreboard Project

The posts have been installed and the pad has been poured.

1. Trenching power to the pole (from the tennis courts)
2. Overhead power line to the pole (from the skate park)
3. Solar power options.

Nothing new to report on this project currently.

Cover over storage area next to shop

Brad McKay submitted an estimate to pour a pad and cover the storage area next to the shop as well as an approach for washing equipment in the amount of \$10,600. John Norgren provided an estimate of \$7,500 for the cover only, no concrete. Before moving forward, Eric would need to have John provide an estimate that includes the same concrete work asked of Brad McKay. ***Due to budgetary constraints, this project is on hold, however Eric should still get an updated estimate from John Norgren and one more quote from another contractor, so the board has 3 to look at it when/if the time is appropriate.***

Cyndi will ask Mitch, an engineer, to draw up some plans that can be submitted to contractors for a cohesive bidding process.

Skate Park Maintenance Projects

- a. Pressure Wash & Paint
- b. The City approved the use of steel approaches. Eric will contact Skatelite about getting them ordered and installed.

CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES

August 19, 2021

The regular meeting of the Clatskanie Park & Recreation District was called to order by Andrew Mustola, Board Chair, at 6:00pm, on Thursday, August 19, 2021, at the Port of Columbia County Offices (old middle school), Clatskanie, OR.

Board members in attendance were Brian Guinther, John Hazapis, and Roger Jolma.

Board members absent: Glenn Raschke (stuck in traffic due to an accident)

Charity Lickfold, pool manager – **Present**

Eric Dufresne, park maintenance supervisor – **Present**

Cyndi Warren, District Bookkeeper & Operations Manager - **Present**

VISITORS

No visitors

EXECUTIVE SESSION – ORS 192.660(2)(a) to consider employment of a public officer, employee, staff member or individual agent.

None

REGULAR BUSINESS:

Approval of Minutes and bills as presented.

No minutes presented for approval at tonight's meeting.

Roger made a motion and Brian seconded that the bills be paid; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – absent

REPORTS/OLD BUSINESS:

Pool – Charity & Cyndi

General Pool Operations Report

- Pool schedule will be week to week until all final construction issues have been dealt with; August 16-22nd (and August 23rd) schedule provided to board for information.
- COVID exposure at the pool discussed. Columbia County Health was called, and they guided us through the process.
- **Move in the Park – Summer 2021**
Abominable – Friday, July 30th (during the Clatskanie Festival)
Jumanji, The Next Level – Saturday, August 28 – canceled due to COVID and staff shortages.
- Fencing between Splash pad and Pool has been removed per OHA guidelines; this will require a minimum of 3 lifeguards on deck at all times.
- With COVID and lifeguards returning to sports and college, it is likely that the pool will have to close sometime in September and may only be open on the weekends for rentals and open swims. Charity will continue to work with the pool staff to try and keep the pool open as much as staffing will allow.
- Anderson Poolworks provided a quote for the winter cover that has been discussed; John made a motion and Brian seconded that the District purchase the winter cover for the pool at a cost of \$10,612; all in favor. **Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – absent**

Park – Eric

SDIS Safety Walk-Through – Moderate Issues

Monkey Bars/Jungle Gym (Kiwanis Kiddie Park) – To be removed for now.

Red swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows.