

**CLATSKANIE PARK & RECREATION DISTRICT  
AGENDA  
REGULAR MEETING**

Date: Thursday, August 15, 2024

Time: **6:00pm**

**For virtual attendance, please go to our website:** <https://www.clatskanieparksandrecreation.com/contact-us>  
**and request invite information.**

**Place: *Clatskanie Library, 11 Lillich St, Clatskanie, OR***

**BOARD BUSINESS:**

1. Roll call of Directors
2. Approval of Regular Meeting Minutes - June
3. Approve Payment of Bills & Financial Statements

**Public Comment (Limited to 3-5 minutes per person):**

**Visitors:**

None Scheduled

**4. *Old Business***

- A. Board & Administrative Business
  - a. *Elect Board positions*
    1. *Board Chair*
    2. *Vice Chair*
  - b. *Name Budget Officer – Cyndi Warren*
  - c. *Name Attorney – Local Government Law Group*
  - d. *Name Auditor – Pauly Rogers*
  - e. *Discuss Appointment of Dave True to open board position*
  - f. *.gov email update*
  - g. *Discuss/Approve Bookkeeping contract – 3 years*
  - h. *Board of Directors Training in Astoria or Salem*
- B. Park & City of Clatskanie –
  - Cope Park*
  - Park Maintenance*
    1. *Update Monthly Safety & Maintenance Inspections – Bill*
    2. *Discuss/Approve – Harry’s Key Service (park re-key project)*
    3. *Quote from Clearview Tree*
    4. *Update on park roof project*
- C. Pool & Recreation – *Update – Cyndi*
  - a. *Pool Staffing*
  - b. *Kiwanis Kiddie Park Play Structure Update – repair vs replacement*
  - c. *Canceled Movie in the Park*
  - d.

**5. New Business**

a.

**6. District Manager's Report**

- a. Plan district manager evaluation for September or October – sample eval provided for input.
- b. Update on audit process
- c. Discuss job description

**7. Board Reports**

**8. Executive Session pursuant to:**

ORS 192-660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

**9. Items Not on the Agenda; open to the public, board and staff**

**10. Agenda Suggestions for Future Meetings from Board and Staff**

**11. Good of the Order – Adjournment**