

Approved By: *Carson Munt*

Date: *2-17-22*

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'

House Bill 3124 & 3115 (Homeless Camping in Park(s))

The district has had one situation where an RV stayed in the park, prompting the park staff to need to some guidance on how to handle these situations moving forward. Cyndi contacted the City, as this guidance should really come from them. Greg Hinkelman, City Manager, emailed this week to let us know that the City's attorney is currently working on this. **Nothing new to report at this time.**

Monthly Safety Inspections

The Board requested that Eric (and Charity when the pool is in operation) keep a binder of the required monthly safety inspections being completed during a safety committee meeting and the binder be available to the board for review at the monthly board meetings. ***If a safety issue is determined, it must be placed on the inspection form and then once the safety has been corrected, that must also be logged on the inspection form.***

To be left in the minutes as a reminder.

Digital Support Services Requests

Website Update – Glenn has been working on getting the website updated and to date has had 1,563 hits. Glenn has asked the board, Charity and Cyndi for more information to add to the website to keep the community up to date on things going on in the park.

Facebook Update – Charity is still running the pool pass special through January 31st.

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

The PUD has provided a list of powerline friendly trees for possible replacement along 5th Street. Before deciding on what kind of tree, the board needs to determine the purpose of the trees; shade is not really an option based on location, noise barrier from the road and aesthetics.

2022 SDAO annual conference will be held in person in Eugene and virtually, the dates are February 10-13, 2022.

DISTRICT MANAGER'S REPORT:

Eric and Charity's employee evaluations have been completed.

Mandatory Reporting & Safety Person

Cyndi approached the Board and Charity about taking over the Safety responsibilities of the District; Board approved. Cyndi will get the necessary information to Charity to be able to sign into SafePersonnel, the program provided for free to the District through SDIS as soon as possible.

BOARD REPORTS:

Brian asked that the District consider the purchase of a truck or some type of vehicle with a dump bed for maintenance projects in the park.

Glenn asked about the plan to update the current Service Agreement with the City of Clatskanie.

Meeting adjourned at 7:56pm

The next regularly scheduled meeting will be held on Thursday, January 20, 2022.

- 2022 pool schedule is still being worked on. There are some variables (number of lifeguards required for pool/splash pad operation and number of lifeguards who apply and are hired) that still need to be determined to have a schedule.
- Heritage Days 2022 – Free Open Swim 1-4pm on Saturday, June 25th during the car show and Monday, July 4th.
- Movie in the Park will on Saturday, July 2, 2022.
- Charity has been asked to investigate possible grants to update the wood exercise stations with non-wood equipment in Cope Park.
- The district did not receive the SDIS Safety and Security Grant for the fencing around the pool project.

• **Park – Eric**

SDIS Safety Walk-Through – Moderate Issues

Monkey Bars/Jungle Gym (Kiwanis Kiddie Park) – To be removed for now.

Red swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows.

Blue swing set (Kiwanis Kiddie Park) – bark chips and barrier to be added as time and staffing allows and all attachment points checked.

Longview bark chips provide good fall protection.

Nothing new to report currently on these projects.

Minor Issues – Cope Park

At some point all current exercise pad surfaces will need to be removed and bark chips added.

The removal of trees and bushes that have been overtaken by the blackberries are planned for removal this Spring.

Nothing new to report on these projects currently.

Minor Issues – Main Park

Orange half circle ('swings') need to be checked regularly to be sure they are tight and non-slip paint needs be added.

Nothing new to report on these projects currently.

Andrew made a motion and Brian seconded that Clearview Tree Service's estimate of \$898 to remove the damaged tree in the Kiwanis Kiddie Park be removed; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

Brian made a motion and Andrew seconded that the District accept the estimate from Kynsi Construction to connect the walking path to a paved area beside and in front of the shop area; all in favor.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

Baseball field lighting repair project still needs 2 more quotes. The District currently has one quote from Rawhide Electric in the amount of \$6,049.86.

Softball Scoreboard Project

The board has asked that Eric explore solar options for powering the scoreboard.

Cover over storage area next to shop

This project is to be tabled indefinitely.

Skate Park Maintenance Projects

- a. Pressure Wash & Paint – Glenn suggested invited the community to help when ready to do this project.
- b. Ramp approaches have been installed.

CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES

December 16, 2021

The regular meeting of the Clatskanie Park & Recreation District was called to order by Andrew Mustola, Board Chair, at 5:59pm, on Thursday, December 16, 2021, at the Port of Columbia County Offices (old middle school), Clatskanie, OR.

Board members in attendance: Andrew Mustola, Brian Guinther, Glenn Raschke, and Roger Jolma.

Board members absent: John Hazapis

Charity Lickfold, pool manager – **Present**

Eric Dufresne, park maintenance supervisor – **Present**

Cyndi Warren, District Bookkeeper & Operations Manager - **Present**

VISITORS

Bob Horness – Discuss Senior Ping Pong Program

Bob would like the District to consider allowing Bob to run a senior ping pong program under the District's liability insurance in the Port building. It could possibly expand into a community recreational opportunity but would need additional oversight as he is not interested in operating the program(s) all the time.

The school district has committed their ping pong tables.

The board asked Cyndi to contact SDIS risk management to see what options might be available for this opportunity.

Glenn stated that he would like to see more management oversight from the District and the program director(s).

Brian stated that he supports the project but would like to see a plan for the programs planned tournaments vs recreational play.

Roger stated that since the school district is already involved, it would make sense to use their facilities.

Jasmine Lillich & Brandon Schilling – No presentation presented

EXECUTIVE SESSION – ORS 192.660(2)(a) to consider employment of a public officer, employee, staff member or individual agent.

None

REGULAR BUSINESS:

Approval of September Minutes and bills as presented.

Andrew made a motion and Glenn seconded that the minutes be approved as presented with the note that Andrew should be listed in the 'board members in attendance'; all in favor in attendance.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

Andrew made a motion and Brian seconded that the bills be paid; all in favor in attendance.

Andrew – yes, Roger – yes, John – absent, Brian – yes, Glenn – yes

REPORTS/OLD BUSINESS:

• Pool – Charity & Cyndi

General Pool Operations & Recreation Report

- Charity has been looking into grants and getting costs for updating the current tennis courts into multi-purpose sport court(s) – currently the approximate cost is \$270,000
- Astoria Aquatic Center is likely not providing lessons in 2022.
- Charity is suggesting 1 week swim lessons, 45-60 minutes (current lessons 2 weeks and 30 mins); this change would allow for more lesson sessions.