

CLATSKANIE PARK & RECREATION DISTRICT

REGULAR MEETING MINUTES

June 16, 2022

The regular meeting of the Clatskanie Park & Recreation District was called to order by Roger Jolma, Vice Board Chair, at 6:03pm, on Thursday, June 16, 2022 (immediately following budget hearing), at the Port of Columbia County Offices (old middle school), Clatskanie, OR.

Board members in attendance: Brian Guinther, Glenn Raschke, Roger Jolma and Dave True.

Board members absent: Andrew Mustola

Virtual Attendees: See below

Pool manager – **Present**

Eric Dufresne, park maintenance supervisor – **Present**

Cyndi Warren, District Bookkeeper & Operations Manager - **Present**

VISITORS

Jasmine Lillich (in person) – Update on CFM and to provide information regarding pollinators in the park. CFM – 300-400 attendees, they are monitoring trash and grass (with severe rain, they moved to the street for 2 markets).

Pollinators – Jasmine stated that it should be the park districts responsibility to provide pollinator friendly plants that attract bees, butterflies and birds and that CFM will be happy to provide financial and volunteer support.

Glenn suggested providing more education regarding a pollinator friendly environment in the park with specific areas and signage.

National Park and Recreation has a tool kit on pollinating.

Jean Sampson (virtually) – Automatic locking doors for the park restrooms and gathering support.

Jean stated that while she is a City Council member, she is not acting on behalf of the Council at this time.

Jean is working with the Sheriff's Dept to discourage homeless activity in the community and the park. She stated that the City of Rainier put auto locks on their restrooms, and it seems to have cut back on the homeless and criminal activity in that area.

Jean suggested keeping a log of criminal activity in the park and to continue to call the non-emergency number for all issues. It was mentioned that maybe the City and Park could work together to provide afterhours security in the park and community.

Director True felt that this is more of a law enforcement coverage issue.

It was stated that there seems to be a lot of questionable activity at the 6am hour in the park, especially around the restrooms.

The board is not opposed to locking the restrooms but wondered who would cover this cost.

The park host, park and pool staff will continue to keep track of issues for Jean's unofficial gathering of information and support.

EXECUTIVE SESSION – ORS 192.660(2)(a) to consider employment of a public officer, employee, staff member or individual agent.

None

REGULAR BUSINESS:

No meeting minutes were presented for approval.

Brian made a motion and Dave seconded that the bills be paid; all in favor in attendance.

Andrew – absent, Roger – yes, Brian – yes, Glenn – yes

REPORTS/OLD BUSINESS:

• Pool – Cyndi

General Pool Operations & Recreation Report

- Lifeguard Training has been rescheduled for June 24-26.
- With no applicant for the pool manager position, Cyndi, with the board’s approval will cover the position this season at the first year pool manager rate of pay.
- Brooke Martin as agreed to be the Assistant Pool Manger and do the scheduling.
- Cyndi is continuing to work with known returning guards to get the pool prepped for operations.
- We are still dealing with the pool heater issues; Joey with Anderson is hopeful the necessary parts to fix the heater will be here any day.
- Brian made motion and Dave seconded that the district accepts the quote from Rawhide Electric for lights at the splash pad in the amount of \$5,822.34; all in favor.

Andrew – absent, Roger – yes, Brian – yes, Glenn – yes

• Park – Eric

Kiwanis Kiddie Park Fall Protection Project

Roger made a motion and Brian seconded that the District accept the quote from Jammie’s Environmental for the machine removal of the sand under the play structures in the amount of \$6,782; all in favor.

Andrew – absent, Roger – yes, Brian – yes, Glenn – yes

The sand will be replaced with the recommended 9 inches of bark chips for better fall protection under all structures. We will coordinate with Ray Shulda (Clearview Tree) to get the stump grinding completed on 5th (next to this park) and trees planted. This will require this park to be closed for about a week.

The board still needs to determine the kind of trees to be planted along 5th street once the stumps have been ground down. Dogwoods were discussed as the likely option, but no decision has been made.

Baseball Field Lighting Replacement

Baseball field lighting repair project still needs 2 more quotes. The District currently has one quote from Rawhide Electric in the amount of \$6,049.86. **No date has been scheduled yet due to the ground still being too soft.**

Update – The light boxes at all poles must be replaced. Board approved.

Softball Scoreboard Project

Brian Fawcett with the PUD has stated that the PUD will get power to the scoreboard at no charge to the District; he just asked that the District have their electrician contact him.

Cyndi has reached out to Bill with Vilardi Electric (a couple of times), and he stated that he would get in touch with Brian to get this project completed. **Nothing new to report currently.**

Skate Park Maintenance

The community volunteer paint project for the ramps that was scheduled for May 19th had one person show up. Eric stated that another day should be planned before summer is over, however no date has been selected at this time.

Boulder Perimeter Fence in Park

This project has been completed and the community response has been overwhelmingly positive.

City of Clatskanie Service Agreement

Cyndi did some research trying to find the original stated purpose of the Park District when it was created from the Clatskanie Area Recreation Endeavor; the District was formed in 1966, but the original purpose of the District creation paperwork has not been found. There are concerns that it was lost in the flood of 1996, as all the park documents used to be stored in the pool boiler room before the flood. Cyndi has been in contact with the County, and they do not seem to have the origination paperwork (it is required to have these documents now, but back then it was not required that they keep them). Cyndi has also been in contact with the SDAO to see if they can provide some help on this matter. If the District is going to pursue changes to the Service Agreement with the City of Clatskanie, starting at the beginning of the formation of the park district might be the best plan. However, as the swimming pool was the beginning of all of this, it would seem that the board's priority with regards to funding, maintenance and operations should continue to be the swimming pool.

Monthly Safety Inspections

The Board requested that Eric (and the Pool Manager when the pool is in operation) keep a binder of the required monthly safety inspections being completed during a safety committee meeting and the binder be available to the board for review at the monthly board meetings. **If a safety issue is determined, it must be placed on the inspection form and then once the safety has been corrected, that must also be logged on the inspection form. To be left in the minutes as a reminder.**

Digital Support Services Requests

Website Update – Pool information will be provided as it becomes available for the website.

Facebook Update – Cyndi will manage the Facebook page, also with pool information as it becomes available.

NEW BUSINESS/UPDATES: See Also Pool, Park and Board Business

Resolution 22-002 – Transfer Appropriations within Funds

Brian made a motion and Roger seconded that the Resolution 22-002 – Transfer of Appropriations within Funds be approved as presented; all in favor. **Andrew – absent, Roger – yes, Brian – yes, Glenn – yes**

DISTRICT MANAGER'S REPORT:

None

BOARD REPORTS:

Director Guinther wanted it noted that John Lillich is dumping his yard debris on to the bank and into the river in the corner of Cope Park and the bridge.

Meeting adjourned at 7:08pm.

The next regularly scheduled meeting will be held on Thursday, July 21, 2022, at 6:00pm

Approved By: _____ Date: _____

District Mission Statement

'To plan, develop and maintain recreational facilities, as well as support programs for the benefit of our community.'

BOARD APPROVED